

Mission statement - Grace Evangelical Church

The purpose of Grace Evangelical Church is to glorify God through worship, evangelism, teaching, and compassion.

Position Description - Pastor

The purpose of the pastor is to uphold the mission of the church and to equip the congregation to fulfill it.

In partnership with the officers of the corporation (Directors) and other leaders and workers, the pastor is responsible for the following:

- Develop, evaluate and revise general goals and, where appropriate, specific objectives for programs and activities that will achieve the church mission in a manner that balances participatory and efficient decision-making.

Meet with the Directors regularly to define goals and objectives and monitor implementation. The pastor shall not serve as a Director.

Shall be an ex-officio member, and may attend all meetings, of all teams or committees, but may not vote.

May be a member of the congregation, with voting rights.

- Lead the congregation in worship, directing their growth in the knowledge of God and His will through the preaching and teaching of His revealed Word.

Proclaim God's Word in each Sunday morning worship service for the edification and encouragement of the congregation. Occasional (e.g. quarterly) invited speakers, evangelists, musical, or special events are encouraged when appropriate. Such speakers and events shall be approved by the Pastor and Directors.

Assist the Directors in arranging guest speakers when the Pastor is absent.

Lead the congregation in Communion, generally once per month. Perform baptisms and child dedications for members and regular attendees.

Plan worship services in selection of songs, liturgical readings, special music, drama, or other presentations.

- Provide encouragement and direction in discipleship to the congregation and the communities they touch through outreach visitation and individual counseling, and event planning and program design.

Personally contact visitors to the church and, as informed by the congregation, newcomers to the community, with the aim of bringing these individuals into relationships with the congregation that will foster their spiritual development.

Visit members of the congregation to maintain health in their spiritual and personal relationships. Individual circumstances may warrant office, home, or medical facility visits.

Perform weddings and funerals as requested for members and regular attendees.

Provide short-term counseling as needed. Be available and responsive to crisis situations. Make appropriate referrals to other professionals or agencies as appropriate.

Maintain contact with all affiliated church missionaries and missions.

Cooperate with the Richland County Ministerial Association.

- In cooperation with the Directors, select and develop leaders and workers on the basis of their character, competence, concern, and commitment. Delegate, support, direct as appropriate to the individual and task.
- Manage administrative operations and monitor church infrastructure.

Maintain accessibility during regularly scheduled office hours. Be accessible by phone in emergencies.

Prepare communications as appropriate such as bulletin, newsletter, event calendar, promotional literature and individual correspondence.

Communicate with the Directors regarding needs and progress on property maintenance, repairs and improvements.