

Job Description:

Epworth Methodist Church

Job Description

Title: Director of Youth and Young Adult Ministries (6th – 12th grade, College and Young Adults). He or she must have a personal, saving relationship with Jesus Christ as their Savior and Lord.

Reports to: Church Minister (Senior Pastor) and the Pastor-Staff Relations Committee

Overall Responsibility: To actively minister, program, and recruit youth (6th – 12th graders), college age and young adults into a relationship with God through a saving, personal relationship with Jesus Christ. They will also assist in fulfilling the overall mission of the Epworth Church.

Key Areas of Responsibility:

Youth and College Pastor (Full-time)

1. Plan and lead the youth, college, and young adult groups of the church in all activities. To include church worship services, Sunday School, Sunday night youth and Wednesday night youth activities. All materials should reflect an adherence to the Holy Bible as the authoritative word of God in all matters of faith and practice, and should reflect a strong understanding and adherence to biblical Christian morality.
2. Teach weekly Bible studies for the youth and college group.
3. Support related activities during the pastor's absence, as well as other duties assigned by the pastor.
4. Plan and execute yearly camps/retreats, mission activities and conferences for youth and college group.
5. Responsible for submitting a budget each year for youth and college ministries.
6. Participate in and attend meetings of various Church committees as required by the church.
7. Establish and upkeep good communications with youth and their parents/guardians and volunteer youth workers about youth events, schedules, etc.
8. Must be Safe Sanctuary qualified (provided by the church office staff).

9. Minor Church maintenance, janitorial duties, and timely maintenance of Church buses. Work closely with the alarm, sprinkler, elevator, and Fire Department to make sure Family Life Center is up to code and up to date.
10. Maintain office hours (9:00 am – 4:00 pm, Monday – Thursday), unless unable to due to conflicting scheduled activities related to youth, young adults, or scheduled church wide activities.

Youth and Young Adult Ministry: (Wednesday nights/Sunday nights)

1. Jr. High 6-8 grade
2. Sr. High 9-12 grade
3. College
4. Young Adults
5. Special events for each age group (mission trips, youth camps, retreats, cookouts, assisting with VBS, etc.

Physical Requirements: Applicants must be in good physical health. Candidates must have a valid driver's license. Applicants are also required to pass a background check. Applicants should have good communication skills, both in-person, electronically, and phone—to include timely, prompt and expedient responses to Senior Pastor, other staff members. PPR committee and parents/guardians.