

Covenant Church

Greer, SC

www.covenantgreer.org

Director of Missions, Women's Ministry, & Prayer Ministry Job Description

Reports to Executive Pastor

Classification: Full-time

Position Overview: The Director of Missions, Women's Ministry & Prayer Ministry is responsible for the leadership and oversight of Covenant's missions, women's ministry, and prayer ministry.

Primary Areas of Responsibilities:

- Responsible for organizing short-term mission opportunities, which function as an introduction to the "Engage" part of the mission of Covenant.
- Provide leadership as staff liaison to the Missions Committee, Women's Ministry, & Prayer Ministry Team.
- Recruit and design mission opportunities, along with the Missions Committee, for all ages of the church including, but not limited to, Race for Adoption, Compassion, Greer Soup Kitchen, and Operation Christmas Child.
- Encourage discipleship groups to participate in service opportunities and mission programs within the church.
- Provide leadership and oversight to the yearly mission trip to El Salvador.
- Provides oversight and leadership for all aspects of the Women's Ministry including events and programs like Women's Night of Worship and Moms Shepherding Moms.
- Provide leadership and oversight for all aspects of the Prayer Ministry, including prayer services and other events.
- Send weekly updates for the Congregational Care ministry and share information on all care concerns with Pastoral leadership.
- Provide leadership and develop a Singles Ministry team, to equip for a successful mission opportunity.
- Perform any additional duties as needed and assigned by the Senior Pastor and Executive Pastor.

The position of Director of Missions, Women's Ministry, & Prayer Ministry is employed by the Staff Parish Relations Committee and shall work under the supervision of the Executive Pastor.

Education and Experience: This position requires a strong spiritual background and commitment to the church and to the ministry of the church. A Bachelor's or Master's degree from an accredited school and a minimum of five years leading missions' ministries and other affiliated ministries is preferred. The candidate must have a proven track record of effective leadership, judgment, and above-reproach character. Compensation commensurate with the qualifications and experience of the selected candidate.

Interested Parties should forward a complete application packet to the Executive Pastor, Rev. Laura Geloni at lgeloni@covenantgreer.org It should include the following:

1. Cover letter with general background information, family, community involvement, and hobbies.
2. Current resume
3. List of 3 references